

**AGENDA
CITY COMMISSION MEETING
COMMISSION CHAMBERS, CITY HALL
FEBRUARY 23, 2004
5:30 P.M.**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

1. APPROVE CITY COMMISSION MEETING MINUTES:

A. Regular meeting held February 9, 2004

2. PRESENTATIONS:

A. S*T*E*R*L*I*N*G* Award to City Engineer Keith Riddle

3. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: 1) pull the item(s) from the Consent Agenda; 2) vote on items remaining with one roll call vote, 3) discuss and vote on each item pulled; by roll call vote, if resolution or voice vote for other items.

A. PURCHASING ITEMS:

1. LB-04-3 Portable radios for Police Dept. (estimated \$35,000.00)
2. Repair Natural Gas meters for Gas Dept. (\$49,600.00)

B. RESOLUTIONS:

1. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Southeastern Reprographics, Inc. provide GPS location data for electrical structures pursuant to bid LB-04-11, and providing an effective date.
2. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Allied Roofing, Inc. to complete the City of Leesburg Library re-roofing project pursuant to bid 03-FB-69, and providing an effective date.
3. A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Memorandum of Understanding with the Boys and Girls Club of Lake and Sumter Counties, Inc. related to the construction of a joint use recreational facility; and providing an effective date.
4. A resolution of the City Commission of the City of Leesburg, Lake County, Florida, authorizing the Mayor and City Clerk to execute an agreement with D & E Development, LLC to extend natural gas service to Majestic Oaks Shores; and providing an effective date.

AGENDA – CITY COMMISSION MEETING TO BE HELD

Page 2 of 3

5. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an amendment to the agreement between the City of Leesburg and Mark Cook Builders, Inc. for construction of “Building B”, public restrooms, at the Sleepy Hollow Complex; and providing an effective date.
6. A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute a deed in favor of the State of Florida Department of Transportation for the purpose of conveying to the Department of Transportation property or interests in property owned by the City of Leesburg, Florida, which are needed for the expansion of U.S. Highway 441; and providing an effective date.
7. A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute an agreement between the City of Leesburg and State of Florida, Department of Environmental Protection, for the purpose of extending the time of performance under the Consent Agreement regarding rehabilitation of the Canal Street Wastewater Treatment Plant; and providing an effective date.
8. A resolution of the City Commission of the City of Leesburg, Florida, adopting the amendment to the Employee IBM Compatible Computer Purchase Policy (Policy No. 360) of the Leesburg Personnel Policy Manual; and providing an effective date.
9. A resolution of the City Commission of the City of Leesburg, Florida, repealing sections 214, 215, 216, 217, and 218 of the City of Leesburg Personnel Policy and Procedures Manual and adopting Hours of Work and Paydays (Policy No. 210), Overtime (Policy No. 211), Compensatory Time Off (Policy No. 212), and Alternative Work Schedules (Policy No. 213), of the Leesburg Personnel Policy Manual; and providing an effective date.

C. OTHER AGENDA ITEMS:

1. Monthly Financial Report for January 2004
2. BPCA of \$14.00 per 1,000 kWh for March 2004

4. PUBLIC HEARINGS:

SIGN-UP SHEET (YELLOW) AT ENTRANCE TO COMMISSION ROOM FOR PERSONS WISHING INFORMATION ON THE COMPREHENSIVE PLANS

- A. First reading of an ordinance amending Chapter 22 of the Code of Ordinances, adding Section 22-154 - Fire suppression cost assistance program
- B. First reading of an ordinance amending Chapter 2-150 of the Code of Ordinances to change references to “authority” to reflect the proper name of the Recreation Advisory Board; and amending Chapter 2-162 to include anyone within the utility service area to be eligible to serve on the Airport Advisory Board
- C. First reading of an ordinance amending Chapter 5-6 of the Code of Ordinances pertaining to alcohol consumption on City property at special events

AGENDA – CITY COMMISSION MEETING TO BE HELD

Page 3 of 3

- D. Introduce a resolution formally naming the Sleepy Hollow Recreation Complex
- E. Rank firm to provide design services for the Business and Technology Incubator
- F. Public hearing concerning new CDBG Funding Cycle
- G. Fair Housing presentation by Fred Fox Enterprise, Inc.

5. CITY ATTORNEY ITEMS:

- A. Status report of City Attorney's actions on the lawsuit against owners of Kristin Street Apartments

6. CITY MANAGER ITEMS:

- A. Add three firefighter positions

7. ROLL CALL:

8. ADJOURN: Motion, second, vote

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purposes they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

AGENDA 040223

2/19/2004 8:25 AM